

AGENDA

Meeting: Pewsey Area Board
Place: Burbage Village Hall
Date: Monday 21 May 2018
Time: 7.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Stuart Figini Democratic Services Officer, direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Stuart Wheeler, Burbage and The Bedwyns
Cllr Paul Oatway QPM, Pewsey Vale
Cllr Jerry Kunkler, Pewsey (Chairman)

RECORDING AND BROADCASTING NOTIFICATION

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By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Items to be considered	Time
1	Welcome and Introductions	7.00pm
2	Apologies for Absence	
3	Minutes (<i>Pages 5 - 14</i>) To confirm the minutes of the meeting held on 5 th March 2018.	7.05pm
4	Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5	Chairman's Announcements (<i>Pages 15 - 18</i>) The Chairman will make the following announcements: <ul style="list-style-type: none"> • Becoming a foster carer video • Salisbury Situation 	
6	Electoral Review (<i>Pages 19 - 22</i>) To receive a briefing note and presentation regarding the Electoral Review being undertaken by the Local Government Boundary Commission. The note gives details about the review, and highlights links for residents and partner organisations to submit their comments to the consultation. Presentation to be provided by Cllr Richard Clewer, Chairman of the Electoral Review Committee, or a member of the Project Team.	7.10pm
7	The Big Pledge 2018 To receive an update and Video introducing the Big Pledge for 2018.	7.40pm
8	Partner Updates (<i>Pages 23 - 34</i>) To receive any updates from partner organisations: <ul style="list-style-type: none"> • Healthwatch Wiltshire • NHS Wiltshire Clinical Commissioning Group • Wiltshire Police • Dorset and Wiltshire Fire and Rescue • Pewsey Community Area Partnership • Town and Parish Council Updates 	7.50pm
9	Update on Working Groups (<i>Pages 35 - 74</i>) <ul style="list-style-type: none"> • Local Youth Network - including proposals for expenditure - 	8.10pm

Jan Bowra

- Health and Wellbeing Group – including proposals for expenditure - Cllr Stuart Wheeler
 - The Community Café (Rushall) requesting £450 towards the setup of a monthly community cafe
- Community Area Transport Group - including proposals for expenditure - Cllr Jerry Kunkler

10 **Community Area Grants** (*Pages 75 - 92*)

8.25pm

To consider the following applications for Community Area Grants:

- Easton Royal Village Hall requesting £2750 towards new windows
- Pewsey Vale Tourism Partnership requesting £1000 towards an online historic maps project.
- Shalbourne Village Hall Management requesting £5000 the maintenance and improvement work at the village hall.
- Patney Parish Council requesting £500 toward a defibrillator for Patney Village

11 **Urgent items**

8.55pm

Any other items of business which the Chairman agrees to consider as a matter of urgency.

12 **Future Meeting Dates and Close**

The next meeting of the Pewsey Area Board is scheduled for 9th July 2018, 7pm at Woodborough Social Club, Smithy Lane, Woodborough, SN9 5PL.

MINUTES

Meeting: PEWSEY AREA BOARD
Place: Bouverie Hall, Goddard Road, Pewsey SN9 5QE
Date: 5 March 2018
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Stuart Figini Democratic Services Officer, Tel: 01225 718221 or (e-mail) stuart.figini@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Stuart Wheeler, Cllr Paul Oatway QPM and Cllr Jerry Kunkler

Wiltshire Council Officers

Marc Read – Community Engagement Manager
Jan Bowra – Local Youth Facilitator
Tracy Carter - Director of Waste and Environment
Stuart Figini – Democratic Services Officer

Parish Councils

Burbage Parish Council – Steve Colling
Charlton and Wilsford Parish Council – Bob Montgomery
Easton Parish Council – Margaret Holden
Pewsey Parish Council – Alex Carder, Terry Eyles, Peter Deck, Marvyn Hunt, John Ford, Curly Haskell, Mrs Dalrymple
Rushall Parish Council – Colin Gale
Upavon Parish Council – Gerry Ward

Partners

Pewsey Community Area Partnership (PCAP) – Dawn Wilson, Colin Gale, Susie Brew
Pewsey Vale School – Neil Pritchard

Others

Resident Easton Royal - Hew Helps

Bouverie Hall – Martin Clifton
Charmian Spicherwell – Campaign to Protect Rural England
David Evans – Age UK Wiltshire and Cherhill Parish Council
Councillor Ian Blair-Pilling – Wiltshire Councillor
Richard Schofield – Savernake Forest Scouts
Becca Schofield – Savernake Forest Scouts
Jennifer Totney – Vale of Pewsey Churches

Total in attendance: 45

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
81	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members, the officers, Tracy Carter – Director, Waste and Environment, Councillor Tom Rounds, Portfolio Holder for Waste and Councillor Ian Blair-Pilling.</p>
82	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from: Carolyn Whistler - Newton Parish Council and Acting Sector Inspector James Williams – Wiltshire Police.</p>
83	<p><u>Minutes</u></p> <p>Decision The minutes of the meeting held on 8th January 2018 were agreed as a correct record and signed by the Chairman.</p>
84	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
85	<p><u>Chairman's Announcements</u></p> <p>The Chair drew attention to the following announcements available in the agenda pack:</p> <ul style="list-style-type: none"> • Work Wiltshire website • Real Change Wiltshire.
86	<p><u>General Data Protection Regulation (GDPR)</u></p> <p>The Area Board received an update from Cllr Oatway about the General Data Protection Regulation (GDPR) and the impact on Parish Councils.</p> <p>It was noted that the intention of the GDPR was to strengthen and unify data protection for all individuals within the European Union (EU). It also addressed the export of personal data outside the EU. The GDPR aims primarily to give control back to citizens and residents over their personal data and to simplify the regulatory environment for international business by unifying the regulation within the EU. It was adopted on 27 April 2016. It becomes enforceable from 25 May 2018, after a two-year transition period.</p> <p>Cllr Oatway explained that the potential for serious financial implications were high for Parish Councils, and they were encouraged not to take any action on GDPR until they had received a further update. It was noted that the Leader of</p>

	<p>the Council would be raising concerns about GDPR in the House of Lords and it was understood that the local MP's were not supporting its implementation.</p> <p>The Chair thanked Cllr Oatway for his report.</p>
87	<p><u>Partner Updates</u></p> <p>The Area Board received and noted the following updates from key partners:-</p> <p>(a) Healthwatch Wiltshire The written report was received and noted.</p> <p>(b) Wiltshire Clinical Commissioning Group (CCG) The written report was received and noted.</p> <p>(c) Wiltshire Police In the absence of Acting Sector Inspector James Williams, Cllr Oatway introduced the Police report and highlighted the following matters:</p> <ul style="list-style-type: none"> • Changes within the force leadership • Safer schools internet day • Community Policing Teams boundary changes • Thefts from work vans and oil <p>The Area Board noted the outstanding and tireless work undertaken by farmers in the Pewsey Vale area during the recent heavy snow falls across the county. The Chair, on behalf of the Area Board, thanked them for helping to clear blocked roads, towing trapped vehicles and providing supplies to stranded villagers.</p> <p>(d) Dorset and Wiltshire Fire & Rescue Service The written report was received and noted.</p> <p>(e) Pewsey Community Area Partnership (PCAP) Dawn Wilson and Colin Gale, presented the PCAP update. In particular the following matters were raised:</p> <ul style="list-style-type: none"> • Great West Way • Historic Maps Project • Film of Pewsey Vale available to purchase from the Pewsey Vale Tourism Partnership. • Great Western Rail franchise consultation • Extension of the current GWR contract for one year until April 2020, followed by a new two year contract with GWR up to April 2022. • The promotion of new railway stations at Wilton, Corsham and Devizes. • An application submitted GWR and Network Rail about an application for new five coach sets running out of Pewsey that

	<p>would reduce the journey time to London.</p> <ul style="list-style-type: none"> • Concern at the lack of gritting on strategic routes A345 and A346 and the impact on the local residents. • Wiltshire Council’s Environment Select Committee discussing how the Council worked with operating companies, however there did not appear to be a recognition of Pewsey or Bedwyn railway stations being commuter stations. <p>The Chair indicated that the three Area Board members would write to the Chair of the Environment Select Committee highlighting the importance of the railway stations at Pewsey and Bedwyn and confirming that they are recognised by the residents of the area as commuter stations.</p> <p>Resolved: That the three Area Board Members write to the Chair of the Environment Select Committee highlighting the importance of the Railway stations at Pewsey and Bedwyn and a recognition by local residents that they were considered as commuter stations.</p>
88	<p><u>Report back on Great British Spring Clean events, 2-4 March</u></p> <p>The Community Engagement Manager explained that the Great British Spring Clean scheduled for 2nd – 4th March 2018 had to be cancelled due to the amount of snow fall during that period. The Area Board noted that the event had been rescheduled for 23rd – 25th March 2018.</p>
89	<p><u>Future of the Everleigh Household Recycling Centre</u></p> <p>The Area Board received a presentation about the Everleigh Household Recycling Centre (HRC) from Tracy Carter, Director of Waste and Environment, following a request at the last Area Board meeting which highlighted the concerns about the conditions and operation of the Centre since its transfer to FCC Environment.</p> <p>The presentation highlighted the current status of Everleigh HRC, the usage of the HRC sites in Wiltshire, the impact of the Ministry of Defence re-basing personnel to the County, the Council’s statutory duty with regard to disposal of waste and comparisons with other Councils. During the presentation the Director of Waste and Environment acknowledged that the site had suffered from a lack of maintenance of the infrastructure and periodic inspections by the Council over a long period of time and any decision on the future of Everleigh would be the subject of a new specific consultation.</p> <p>Following the presentation, the Director of Waste and Environment responded to the following issues and questions raised by Area Board:</p> <ul style="list-style-type: none"> • Questions submitted by Pewsey Community Area Partnership and Pewsey Parish Council prior to the meeting not receiving a response at

the meeting.

- Use of sealed bins to overcome drainage issues potentially in the short term.
- Impact of the transfer of operations to FCC Environment and issues identified to improve sites.
- The role of the Environment Agency during the transfer of operations to FCC Environment.
- The future use of the HRC.
- Materials not currently accepted at the HRC.
- Concerns about the increase in fly tipping in the area and associated costs.
- The need for alternative statistics regarding the usage of the Everleigh HRC.
- Site inspections at Everleigh HRC.
- Value of recyclable materials and potential revenue sources.
- Timescales for providing information to local residents about the works required at Everleigh HRC.
- The clear message from the Pewsey and Tidworth Area Board is that the Everleigh HRC should remain open.

The Director of Waste and Environment informed the Area Board that some of the questions received were complex and further information and clarification was being sought from the Environment Agency. Outstanding questions would be responded to as soon as possible. She also explained that a report was being prepared for a future Cabinet meeting, however it was not known at this stage which meeting it would be considered at.

The Area Board noted that the Cabinet would make any final decision about the proposals arising from the Household Waste Strategy Task Group, following the Task Groups final report being considered by the Environment Select Committee. If the Cabinet decided that the Everleigh HRC should close, that decision would then be subject of a separate consultation.

The Director of Waste and Environment offered to meet with parish council representatives to discuss their concerns about the Everleigh HRC in more detail.

Resolved:

- 1. That a meeting be arrange between the Director of Waste and Environment and Area Board attendees, to discuss concerns surrounding the Everleigh HRC.**
- 2. That Pewsey Area Board Town and Parish Councils and partners be invited to nominate a representative to attend the meeting.**
- 3. That representatives from Tidworth and Amesbury Area Boards be invited to attend the meeting about Everleigh HRC.**

90	<p><u>Joint Strategic Assessment and End of Year Budget Report</u></p> <p>The Area Board received an update from the Community Engagement Manager (CEM), about the progress being made to address the priorities previously identified by the community at the 'Our Community Matters' Joint Strategic Assessment (JSA) event held on 19th January 2017.</p> <p>The CEM explained that the JSA brought together the results of research conducted by the major agencies and public sector bodies in Wiltshire over the last six months. The project was initiated by the Wiltshire Health and Wellbeing Board and the Wiltshire Assembly. These bodies will use the priorities emerging from the events to focus and support strategic projects, activities and services across Wiltshire.</p> <p>The Area Board were reminded that they had adopted these priorities and would focus on supporting and facilitating local actions to tackle the priorities. The CEM highlighted the main actions achieved between April and October 2017 for each of the priority areas.</p> <p>The Chair thanked the CEM for his presentation.</p> <p>Resolved:</p> <p>(1) To note the JSA update report.</p> <p>(2) To express the Area Boards thanks to the organisations, groups and partners that had contributed actions to address the local priorities set by the community.</p>
91	<p><u>Update on The Vale Health and Wellbeing Centre</u></p> <p>The Area Board received a brief update about the Pewsey Vale Health and Wellbeing Centre from Cllr Paul Oatway. The main issues raised included:</p> <ul style="list-style-type: none"> • The building works to deliver the Centre were progressing well and construction of the roof was taking place. • The wheels sports area would now be a larger outside area, rather than inside as originally planned. The plans for this area were currently being prepared. <p>The Chair thanked Cllr Oatway for his update.</p>
92	<p><u>Update on Working Groups</u></p> <p>a. Savernake Forest Scout Group (Equipment for 2 day hiking expedition) for £1,699.50;</p> <p>David Butler, a representative of the Scout Group, introduced the application to fund the purchase of equipment for a 2 day hiking expedition and future use by the Group. The Group then responded to a number of questions from the Area Board. Cllr Stuart Wheeler proposed the award, seconded by Cllr Paul Oatway QPM.</p>

	<p>Resolved: The Board agreed unanimously to award the funds of £1,699.50.</p> <p>b. Pewsey Community Area Partnership (PCAP) - Health and Wellbeing Projects (Combined bids for Pewsey Vale projects) for £7,700:</p> <p>Dawn Wilson, representing PCAP, introduced the application to fund a number of combined projects for the Pewsey Vale area to include (i) transport, (ii) the Gateway Club Arts Project and Memory Café, (iii) Transport leaflet, (iv) Transport for access to the new leisure centre and Dr surgeries etc.</p> <p>Cllr Stuart Wheeler proposed the award, seconded by Cllr Paul Oatway QPM.</p> <p>Resolved: The Board agreed unanimously to award the funds of £7,700.00.</p> <p>c. Community Area Transport Group</p> <p>Cllr Kunkler reported that an update for the group was not currently available but that he would be able to provide a report to the next meeting.</p>
93	<p><u>Community Area Grants</u></p> <p>The Area Board considered three applications for Community Area Grant funding. The Chairman invited the application representatives to give a brief overview of their project and an opportunity to respond to questions from the Area Board.</p> <p>Resolved:</p> <p>1. That the following grant applications be agreed:</p> <ul style="list-style-type: none"> a) Bedwyn Memorial Hall (Promotion and restoration of rights of way in the parish of Great Bedwyn) for £497.00; b) Burbage Parish Council (Pewsey Vale Tourism Kiosk) for £600.00; and c) Councillor Led Initiative (White Horse Interpretation Boards) for £500.00 <p>2. That the remaining £150 held in the Community Area Grant fund be transferred to the Community Area Transport Group for use on future projects.</p>

94	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
95	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 21st May 2018, 7pm at Burbage Village Hall.</p> <p>The Chairman thanked everyone for attending.</p>

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Chairman's Announcements

Subject:	Becoming a Foster Carer
Web contact:	http://www.wiltshire.gov.uk/fostering

Wiltshire Council needs to recruit foster carers of all types, including specialisms. Foster carers are needed in all areas of the county, although it is recognised that the main priority is to recruit in the main towns to the north and west of the county (Chippenham and Trowbridge) and to the south (Salisbury). Most looked after children come from these areas and so generally local foster carers are needed to support children continuing at school and college and to facilitate family contact more easily.

Foster carers are ordinary people and so they are likely to be living in any part of the county, in any community. To become an approved Wiltshire foster carer you need to:

- Be at least 21 years old (although they can apply from the age of 18)
- Have a spare bedroom big enough for a child or young person to use
- Be a full-time resident in the UK or have leave to remain
- Be able to give the time to care for a child or young person on a full or part-time basis

Foster Carers are paid an allowance based on the age of the child they look after and a Skill Fee dependent upon their skills and experience.

Recent research carried out at Bristol University with children in care shows how important it is that children have someone they can trust, who is interested in them and that:

"Living with someone that you have a good and trustful relationship with is the key to a happy and effective placement"

Saving Grace is the story of a young person who was fostered, and the positive impact fostering had on her life, and on the life of her foster family.

To find out more about fostering in Wiltshire please visit:

<http://www.wiltshire.gov.uk/fostering>

Or phone 01225 716510 (office hours) or 0845 6070888 (out of hours)

Our next information evenings are:

29 May, 7pm - 8pm, County Hall, Trowbridge

26 June, 7pm – 8pm, County Hall, Trowbridge

24 July, 7pm – 8pm, County Hall, Trowbridge

25 September, 7pm – 8pm, County Hall, Trowbridge

30 October, 7pm – 8pm, Five Rivers Health and Wellbeing Centre, Salisbury

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Chairman's Announcements

Subject:	Area board briefing for chairs regarding Salisbury situation
Web contact:	communications@wiltshire.gov.uk

Wiltshire Council and Salisbury City Council are proud to be hosting the grand final of the elite cycling OVO Energy Tour Series on May 31 as part of the recovery of the city. This exciting free event is the first major event of the recovery programme and will showcase Salisbury to the world as the ITV4 programmes are broadcast to more than 100 countries. The elite races are being supported by a programme of fun family activities in the Guildhall Square from 1pm. Why not join us and support Salisbury in its recovery? More information about the event is available at www.wiltshire.gov.uk/salisbury-cycle-tour-series

A dedicated webpage providing up to date information on what is happening in Salisbury has been set up at www.wiltshire.gov.uk/salisbury.

Changes have been made to the free parking provision in Salisbury and came into effect on May 14. These changes were made following feedback from the city's community and businesses. Shoppers and visitors will continue to be able to park free of charge in Wiltshire Council's car parks from midday Monday to Friday and all day on Saturday and Sunday. Parking continues to be free at the five park and ride sites.

The recovery is moving fast and we are reiterating that Salisbury is safe for residents and visitors outside of the cordoned off areas. It's important to emphasise that no further reports of illness have been reported since the incident on Sunday March 4. The city is recovering and getting back to normal.

The clean-up stage of the recovery is well underway. Nine sites have been identified as potentially contaminated. These are Bourne Hill, Salisbury Ambulance Station, Amesbury Ambulance Station, Maltings Park, the Mill pub, Zizzi restaurant, Ashley Wood Car Recovery Centre, Mr Skripal's house and the police officer's home.

Work to clean each sites involves testing, removing any potentially contaminated items, chemical cleaning and re-testing. Sites will not be released until tests have been reviewed and approved. This work could take several months and the priorities are Bourne Hill, the two ambulance stations and The Maltings. They will be followed by The Mill pub and Zizzi restaurant. We will keep the community updated as the work progresses. The recovery is being overseen by the Recovery Coordinating Group (RCG) which is made up of local and national agencies.

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Councillors Briefing Note No. 348

Service: Legal and Democratic
Further Enquiries to: Maggie Mulhall
Date Prepared: 17 April 2018
Email: committee@wiltshire.gov.uk
Direct Line: 01249 706598

Electoral Review of Wiltshire Council – Update Consultation on New Division Boundaries

Background

1. As detailed in [Briefing Note No. 337](#), on 17 October 2017 Full Council was informed that the Local Government Boundary Commission for England ('the Commission') would be undertaking an electoral review of Wiltshire Council. The review would be to consider the total number of councillors on the council, and then review the numbers and boundaries of electoral divisions within the council, for implementation at the next elections in May 2021. The decision on the number of councillors, and pattern of divisions, is taken by Parliament following the recommendation of the Commission.
2. Full Council established an Electoral Review Committee ('the Committee') to progress any council responses to the Commission. For the preliminary stage of the review the Council was invited to make a submission setting out what it felt the evidence demonstrated would be the optimum council size moving forward, taking into account the Council's governance arrangements, its regulatory and scrutiny functions, and the representational role of councillors.
3. Following work from the Committee, on 20 February 2018 Full Council approved a submission which argued that the most appropriate council size moving forward would be 99, an increase of 1 from the current position. In particular, the fundamental role of community area boards was highlighted. The final version, as submitted to the Commission, can be found at [this link](#).
4. **The Council will be informed by the end of April 2018 of the 'minded to' decision of the Commission on council size. A further update to councillors will follow at that stage.**

Next Phase

5. The next phase of the Electoral Review, which is officially the first stage of the formal review process, is for the Commission to seek representations on new electoral division boundaries for Wiltshire Council, based on the total number of councillors being proposed. As part of this process there will be public consultation on the new division boundaries for the Council. This will be to allow the Council, other organisations and members of the public, to make representations and provide evidence on the most appropriate pattern of divisions moving forward. The Commission will use that evidence to assist in drawing up their draft recommendations for electoral divisions, on which they will consult later in the year.

6. The Commission will create a consultation portal for the Wiltshire Council review on [their website](#), on which they will include all relevant materials and instructions for organisations and the public to construct a suitable submission.
7. Any submissions to the Commission will be required to seek to create divisions as close as possible to the figure of electors per division (not total population per division) identified by the Commission's 'minded to' decision, whilst also seeking to reflect community identities and provided convenient and effective local government. Localised evidence from organisations and communities may justify a certain level of variance from that figure, but submissions will need to provide evidenced justification for any such variance.
8. **The consultation for the next phase will begin on 1 May 2018 and run until 9 July 2018. Any parties interested in making a submission on division boundary patterns should submit this directly to the Commission.**

Wiltshire Council Consultation

9. Although any interested parties are encouraged to submit any representations directly to the Commission, the Committee would also welcome any views from organisations, communities or the public, as it prepares a submission on behalf of the Council. **Any representations to the council should be sent to committee@wiltshire.gov.uk.**
10. Due to their role at the centre of the increasing devolution of decision-making to communities, the Electoral Review Committee has prepared this briefing note and other relevant information, which will be taken to each Area Board in Wiltshire in order to publicise the review and provide guidance to anyone interested in making or contributing to a submission. It will be taken as an item at the following meetings:
 - 26 April – Warminster Area Board
 - 3 May – Southern Wiltshire Area Board
 - 8 May – Malmesbury and Melksham Area Boards
 - 9 May – Royal Wootton Bassett and Cricklade Area Board
 - 14 May – Devizes and Tidworth Area Boards
 - 15 May – Marlborough Area Board
 - 17 May – Salisbury Area Board
 - 21 May – Pewsey Area Board
 - 23 May – Bradford-on-Avon Area Board
 - 24 May – Amesbury and Trowbridge Area Boards
 - 29 May – Calne Area Board
 - 30 May – South West Wiltshire Area Board
 - 31 May – Corsham Area Board
 - 4 June – Chippenham Area Board
 - 7 June – Westbury Area Board
11. For the assistance of councillors, organisations, communities and the public, links are provided to the [technical guidance on electoral reviews](#) from the Commission, as well as a guidance document on [preparing a submission](#) on proposing a pattern of divisions/wards.

Additional Stages

12. From 4 September to 12 November 2018 the Commission will consult upon its draft recommendations on new divisions, published after consideration of the submissions provided in Stage One. Area Boards would also be consulted by the Committee at this stage.
13. In March 2019 the final recommendations of the Commission will be published. At this stage they will no longer be able to be amended – a draft order will be prepared for laying in Parliament in Spring 2019, where the recommendations may be accepted or rejected, but not amended.
14. Should the recommendations be accepted, they will then be implemented for elections in May 2021.

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Area Board Update: May 2018

Five ways to give feedback to help shape local health and care services in Wiltshire

Share your experiences of local health and care services and make it better for everyone - that's the message from the county's independent health and care watchdog Healthwatch Wiltshire as it celebrated its fifth birthday on 1 April.

Healthwatch Wiltshire, along with 147 other healthcare organisations in England, was set up in 2013 as a result of the Health and Social Care Act 2012. Its role is to listen to the views of the public on local health and care services. They then use this feedback to help influence decision-making at a local level, shaping services for the better.

In the last year, the Melksham-based organisation has regularly visited all corners of the county and collected 2495 individual views and experiences. Overall, 46 per cent of feedback was positive, with 424 comments praising the quality of services.

More than 60 volunteers also took part in over 500 activities over the last year and helped to collect feedback from the public.

Lucie Woodruff, Healthwatch Wiltshire Manager, said: "On our fifth birthday, we are really proud of what we have achieved so far in the county. Our staff and volunteers continue to meet the community to listen to what people have to say about local health and care services.

"Everyone who uses health and care services has the right to expect a high standard. In order to help organisations achieve these standards, we need the public's help. That's why we actively encourage and welcome feedback.

"No matter how big or small the issue, we want local people to share their stories with us, so that we can share these ideas with those with the power to make change happen."

Five ways to share your views on health and care in Wiltshire:

1. Talk to a Healthwatch Wiltshire volunteer or staff member on an information stand in the community. See the events calendar for an up to date venue list:
www.healthwatchwiltshire.co.uk/events
2. Pick up the phone and talk to a friendly member of staff to share your experience: 01225 434218
3. Email your story to info@healthwatchwiltshire.co.uk
4. Leave feedback online: www.healthwatchwiltshire.co.uk
5. Join our growing team of volunteers - and help give people a powerful voice to make a real and lasting change, visit:
www.healthwatchwiltshire.co.uk/volunteering



Pictured: Lucie Woodruff (centre), Healthwatch Wiltshire Manager with Shiena Bowen and Paul Lefever.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

Healthwatch Wiltshire is the county's independent health and care champion. We listen to what people like about local health and care services, and what could be improved. These views are then shared with the decision-making organisations in the county, so together we can make a difference.

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May 2018

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

News from the CCG!

Help us celebrate 70 years of the NHS



This year marks the 70th anniversary of the National Health Service as it celebrates its birthday on 5 July 2018.

It's an organisation woven into the very fabric of our way of life with each and every one of us using its services in some shape or form at some time.

To get here from 1948, the NHS has been constantly evolving and adapting to meet changing needs and expectations. All those years ago who would ever have imagined that we would be able to map the human brain, carry out heart transplants and immunise against so many diseases.

We want to mark the occasion by sharing local people's memories and reminiscences of the NHS – either because they have worked for the service, or have received NHS treatment over the last 70 years. In particular, we are keen to hear from anyone who was born on 5th July 1948 and shares the same birthday as the NHS.

People can share their memories and photos by emailing the Communications Team at NHS70.wccg@nhs.net or by post to Communications, Wiltshire CCG, Southgate House, Pans Lane, Devizes, Wiltshire, SN10 5EQ. If you are sending any original photographs and would like them returned, please include your name and contact address.

Do get in touch if you:

- You share the same birthday as the NHS – were you one of the first babies to be born on 5 July 1948 in the NHS?
- You have recollections of working for the local NHS in Wiltshire (past and present) during the last 70 years
- You have received treatment or care from the NHS in Wiltshire and would like to share your story
- You can share any memories of our hospitals in Wiltshire, particularly if you have any old photographs of our hospitals (past and present) or the staff who worked in them
- We are especially interested in any memories and photographs from 1948, the year the NHS was founded and to hear from those who were born in 1948.

Annual General Meeting

We are holding our annual general meeting in the conference room at Southgate House, Pans Lane, Devizes on Tuesday 26 June starting at 9.30am.

This event provides you with the opportunity to learn about what the clinical commissioning group has achieved in the past year and allows you to ask questions and find out more about our plans for the future – You can also pick up a copy of our annual report and accounts on the day.



Doors will be open from 9am for registration, and the AGM will take place between 9.30 – 10.30am.

If you would like to attend the AGM, please email tracy.torr@nhs.net by Friday 15 June 2018.

Don't let hay fever spoil your summer!

Spring and summer are wonderful seasons, filled with blossoming flowers, sunshine and warmth and many more of us will be spending time outdoors. But for hay fever sufferers, this time of year can cause worry and discomfort.



Hay fever is a common allergy and can affect up to one in five people at some point in their life, and is mainly caused by grass pollen.

The good news is you don't need to see your GP for hay fever treatment. Wiltshire Clinical Commissioning Group is urging residents of Wiltshire to consider buying their own hay fever treatment, instead of getting it on prescription.

Hay fever and seasonal allergy treatments such as tablets, eye drops and nasal sprays are all easily available from your local pharmacy, and you don't need a prescription from your GP.

As pollen count increases, hay fever sufferers dread the oncoming symptoms, which include a runny nose, itchy eyes and sneezing. That's why it's always good to be prepared. The symptoms of hay fever can be really unpleasant and the best way to control them is with antihistamines, which are inexpensive and can be bought from many shops and pharmacies on the high street.

By going to the pharmacy you'll be saving yourself time and money, freeing up GP appointments for people with more urgent needs as well as doing your bit to help save the NHS money on unnecessary prescription costs. Your pharmacist will also be able to offer you advice on how to avoid triggers.

There is currently no cure for hay fever, and you technically can't avoid it, however, there are ways to help reduce the effects including:

- Wearing wraparound sun glasses when outdoors to protect the eyes
- Showering and changing your clothes after being outdoors will help stop the spread of pollen through your home
- Putting a small amount of petroleum jelly in your nose helps to trap pollen grains
- Keeping an eye on the weather forecasts and staying indoors to avoid going out when the pollen count is high

Self-care is an important part of keeping well and having a well-stocked medicine cabinet can help you treat minor illnesses, such as hay fever, and injuries at home without the need to see a GP.

You can find us on social media – follow us and keep up to date with our latest posts as we celebrate the decades of the NHS during our countdown to the NHS’s 70th birthday on 5 July 2018.



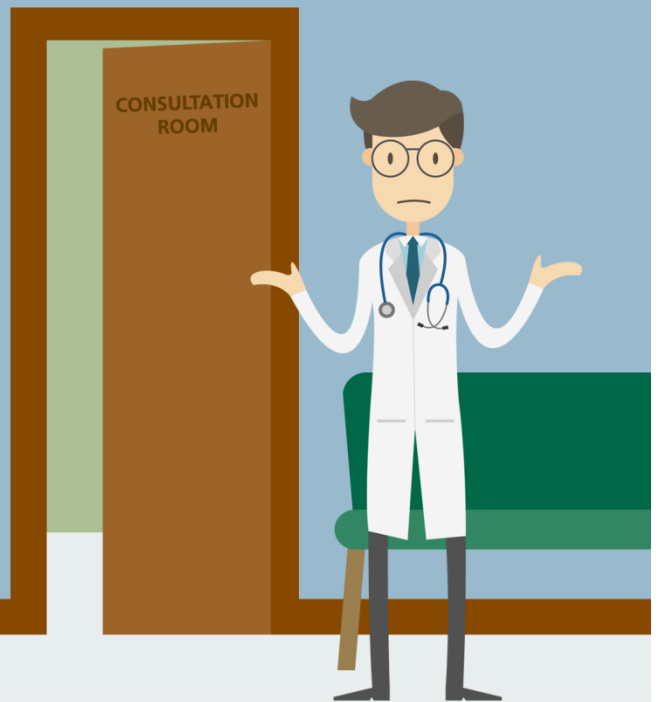
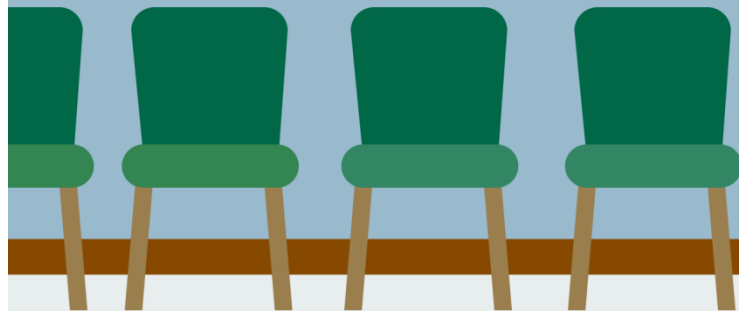
NHSWiltshireCCG

@NHSWiltshireCCG

NHS Wiltshire CCG

Visit our [website](#)

The cost of Wiltshire’s missed GP practice appointments



76,402

Missed appointments in 12 months



Average missed appointments per GP practice per week



The same as **1 in 6** Wiltshire residents - or the **entire population of Trowbridge and Salisbury** - missing one appointment each!



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PEWSEY Area Board Police Report April 2018

1. East Community Policing Team

Sector Head: Inspector Chris Martin

Community Coordinator: PC 2620 Emily Grigor

Pewsey PCSO's:



PCSO 8206 Paul WHITESIDE
PEWSEY



PCSO 6093 Jon MILLS
PEWSEY

Please follow us on:

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/> Our free Community Messaging service will also help keep you updated about policing and crime in your local area.

Target Patrols Pewsey and surrounding areas:

Beauty Spot Theft from Motor Vehicles:

On the 16th January 2018 we relaunched this priority due to this area of the county still suffering a significant amount of thefts. The difference being that this time, we have identified potential suspects and are following numerous intelligence leads. Since the above date we officers have made a significant number patrols of all of our beauty spot car parks; however thieves appear to be favouring:

DOWNS LANE, MANTON, MARLBOROUGH
ROUNDWAY HILL, DEVIZES
EAST/ WEST KENNETT
WIDDINGTON HILL, UPAVON
WOOTTEN RIVERS, PEWSEY
AVEBURY
A4 SILBURY HILL
ALTON BARNES
GRAND AVENUE, SAVERNAKE



You will be pleased to hear that after securing funding from the 'Area Board' Wiltshire Police have been able to erect 'Warning Signs' at the majority of these

PCSO's have been issuing leaflets to members of the public and parked cars in the areas in order to highlight the issues.



Media

Community messaging continues.

Consultations

Your PCSO's are carrying out consultations on their areas;

5th June 2018 - 0900-1300hrs - Pewsey Market, Bouverie Hall

3rd July 2018 - 0900-1300hrs - Pewsey Market, Bouverie Hall

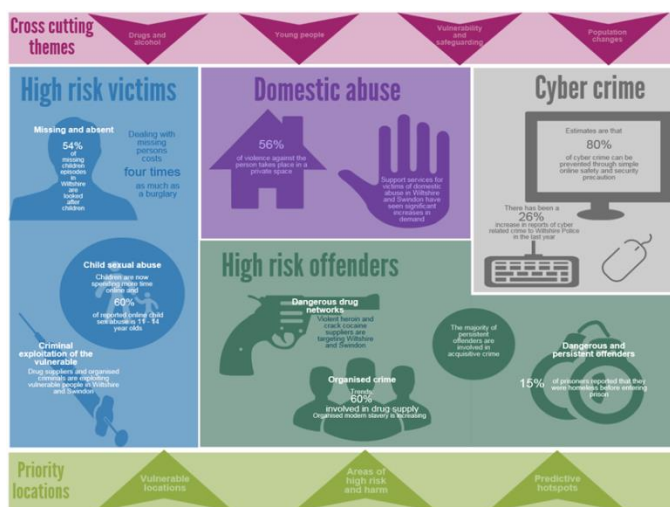
Please note we are in the process of arranging regular drop in surgeries, these will be broadcast on our Pewsey Police Facebook Page so please follow for dates....

2. Wiltshire Police Control strategy

The Control strategy sets out Wiltshire Police priorities and assists staff to identify which types of incident need particular attention. The four priorities are:-

- High Risk Victims
- Domestic Abuse
- High Risk Offenders
- Cyber Crime

As the illustration to the right shows, there are cross cutting themes and priority locations that also affect how incidents are dealt with.



Drugs

Good news - nothing to report between 01/02/18 - 19/04/18

Burglaries

There has been 1x Reported Dwelling Burglary between 01/02/18 - 19/04/18

Missing Persons

Pewsey CPT have dealt with 4 reports of missing persons between 1st Feb 2018 - 19th April 2018

These missing persons can vary between children, young persons, adults and the elderly. Each individual case is graded appropriately to the circumstances.

Update re Rural Crime Partnership

Wiltshire Rural Crime Team
3 April at 18:01 · 📍

📢 Calling all dog owners! Think livestock – think lead!

🐕🐄🐑 Livestock worrying is a criminal offence and the penalty can be 6 months imprisonment and/or a fine of up to £1000. 📢

Any dog can worry livestock – avoid any potential risk by simply putting your dog on a lead when near any livestock.

Livestock Worrying isn't just if your dog bites or attacks livestock. It is also if your dog chases livestock in such a way as may be reasonably expected to cause injury/suffering or not having a dog on a lead or under close control when close by, or in a field/enclosure with livestock.

It can be really traumatic for farmers who have to deal with the aftermath of a livestock worrying incident, not to mention the financial impact it has.

We are asking dog owners to act responsibly and if they see livestock while out walking their dog to promptly put their dog on a lead.

📢 If you see anything suspicious call 101 or 999 if the crime is in progress. #ReportIt!

Always keep your dog on a lead when you're near livestock
Livestock worrying is a criminal offence
See it. Report it. STOP it! #ReportIt!
If you see anything suspicious call 101 or 999 if the crime is in progress.

Wiltshire Rural Crime Team
4 April at 15:20 · 📍

Two men have been charged with burglary and theft following a report of batteries being stolen from a farm in Everleigh on 27 March.

Sean William Hughes, aged 24, of Southampton Road, Salisbury, and Gilbert Raymond Turner, aged 29, of Ridgeway Lane, Blandford, Dorset, have both been charged with theft in relation to the incident in Everleigh, and burglary in relation to an incident involving batteries being stolen from a barn in Coombe Blissett on 26 March.

The vehicle they were travelling in when officers arrested the pair was also seized for having no insurance and for being used in the commission of crime.

They have both been released on bail and are due to appear at Salisbury Magistrates Court on 20 April.

Pewsey this month:



PCSO WHITESIDE has been out with the Community Speed Watch Team tackling speed issues in Pewsey.



PCSO MILLS has been continuing with the Beauty Spot patrols, in this warmer weather it is imperative we keep these up, reminding people to keep valuables safe whilst leaving cars unattended.



Pewsey Police

Published by CrowdControlHQ Posting [?] · 6 April at 08:58 · 🌐

Residents in Marlborough and Pewsey are urged to check their driveways for any items that may have been stolen, in particular scrap metal. This follows the arrest of two people yesterday – a 25-year-old man and a 17-year-old female from Birmingham were arrested on suspicion of theft and attempted theft. Both were issued with cautions.

Fantastic Team working from East CPT- locating this vehicle and arresting the suspects

Dangerous and Persistent offenders

Work is continuing with our SWITCH nominals, (those who are identified as persistent and prolific offenders), including intelligence gathering and relevant actions following dissemination. We currently have two nominals within the East Policing Area classified as such and we work closely with our SWITCH team members and partner agencies to manage these offenders.

None of our current nominals are residing in Pewsey.

Chris Martin
Sector Inspector,
Wiltshire East CPT

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Report to Pewsey Area Board
Date of meeting 21st May 2018
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

A Local Youth Network Management Meeting was held on Tuesday 17th April 2018 where no grant applications was submitted for recommendation to the Area Board due to zero balance available from the 2017/18 Youth budget

Since the Local Youth Network Meeting on the 17th April 2018 – confirmation of the 2018/19 Community Youth Budget has now been confirmed. Details mentioned below.

Applicant	Amount requested	LYN Management Group recommendation

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2018/19 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. For 2018/19 Pewsey Area Board was allocated £12,715.00

4.2. The Pewsey Area Board Youth Funding balance for 2018/19 is £12,715.00

4.3. All decisions must fall within the Youth Funding allocated to Pewsey Area Board.

No grant applications were submitted at the LYN meeting on the 17th April 2018 – balance for the Youth Funding balance for 2018/19 remains at £12,715.00

5. LYN report

A Local Youth Network Management Meeting took place on 17th April 2018 – no grants were submitted.

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
Recommendation of the Local Youth Network Management Group			

Conditions apply

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Jan Bowra Locality Youth Facilitator
Email: janette.bowra@wiltshire.gov.uk

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Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Marion Harvey
Organisation	The Community Café (Rushall)
Address	1 The Old Tractor Yard Rushall Pewsey Wilts SN9 6EN
Phone number	01980 635100
Email address	Marionharvey95@gmail.com

2. Amount of funding required from the Area Board:

£0 - £1000	450.00
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	x

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

The Community Café (Rushall)

6. Project summary: (100 words maximum)

A monthly café which is

- open to all
- welcoming of those who are isolated, elderly or lonely along with their carers
- able to promote inter-generational interaction inviting all members of the community including the children of the neighbouring school
- open from 2 pm until 4pm on the third Wednesday of the month

7. Which Area Board are you applying to?

Pewsey ▼

8. What is the Post Code of the place where your project is taking place?

SN9 6EN

9. Please tell us which themes best describe your project:

<input checked="" type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

The Community cafe will be open to all.

We will serve tea and cake but above all we will ensure that everyone feels welcome

We will encourage social interaction particularly designed for those who may be lonely isolated or just in need of a friendly place to visit

As the cafe will be open at the end of the school day pupils and parents will be welcome to pop in. This will enable intergenerational interaction (conversation, small games such as dominoes etc played between the children and older people).

How many people do you expect to benefit from your project?

The cafe will serve Rushall and the surrounding villages.

Based on the existing village coffee mornings we expect approximately 25 people at the start plus families late

A maximum of 60 people at one time will be required but people may just pop in or linger longer...

It is expected that those who attend will enjoy the experiences of seated cafe service and company

How will you encourage volunteering and community involvement?

Posters and flyers
Parish Magazines
The support of the the local churches to inform congregations
Make relevant health care professionals aware
announcements at various local events
noticeboard information outside of the hall
Posters and flyers into school (Sept 2018)

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

As a community project we will aim to ensure that those who need transport are given a lift by another attendee or promote LINK
Costs will be low .50p per drink, one pound for cake
the hall has disabled access and parking

How will you work with other community partners?

Information sharing, updating and promoting the cafe

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding

As a retired headteacher I fully understand the issues and needs relating to Safeguarding and am aware of the relevant agencies with whom to make contact if concerns arise or are reported. I am Advanced Level Trained in Safeguarding and would be the person who is ultimately responsible for safeguarding processes for the café (during its running time and would report concerns/guide others

to report). Volunteers will be detailed to report any concerns to social care or seek advice if they are unsure of how to proceed

All attendees will be treated with respect, sensitivity and a culture of trust will be engendered by all volunteers. A culture of everyone's welfare being important will be endemic to the culture of the cafe

see above

12. Monitoring your project.

How will you know if your project has been successful? *required field

The cafe will aim to be principally self funding within one year. Accounts will detail this information
Feedback from attendees will inform the project and its future

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The aim is to self fund the project from June 2019

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost

N/A

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

The application is a request for a set up grant as discussed at The PCAP Health Forum Meeting on 24th April 2018.
 The costs relate to £264.00 Hall hire
 Approximately £100.00 Insurance (Zurich quote)
 The remainder for sundries and supplies

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £

Total required from Area Board £

Expenditure £ Income £ Tick if income confirmed

NB. If your organisation
 reclaims VAT you should
 exclude VAT from the
 expenditure
 (Planned project costs [help](#))
 (Planned Income [help](#))

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
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				<input type="checkbox"/>
				<input type="checkbox"/>
Total	450	Total	450	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land

- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

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AGENDA

Meeting: Pewsey Community Area Transport Group

Place: Pewsey Parish Office

Date: Wednesday 28 March 2018

Time: 2.00 pm

Please direct any enquiries on this Agenda to Mark Stansby (Senior Highways Engineer), direct line 01225 713367 or email mark.stansby@wiltshire.gov.uk

AGENDA

Membership of the CATG

For membership please click on the link below:

<http://modern.gov.wiltshire.council/mgCommitteeDetails.aspx?ID=1320>

1 **Note Tracker** (*Pages 3 - 28*)

The following information is included in the attached Note Tracker:

- Attendees and Apologies
- Approval of notes of the previous meeting
- Financial Position
- Top 5 Priority Schemes
- Other Priority Schemes
- New Requests/Issues
- Current / ongoing schemes
- Other items

2 **Date of Next Meeting**

6th June 2018 Pewsey Parish Council Office, 1400hrs

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Pewsey CATG - Date of meeting: 28th March 2018			
1.	Attendees and apologies			
Page 29	Present:	J Kunkler, B Walker, T Eyles, G Ward, C Hollinsworth, Mac McLean, C Whistler, D Wilson, M Hyslop, J Brewin, M Read, M Stansby, R Dobson, S Colling, C Gale, V Litherland, A Flack.	Area Board to note.	
	Apologies:	R Nethercliff, D Pronto, S Drinkwater, D Shaw, H Hepworth.		
2.	Notes of last meeting			
		<p>The minutes of the previous meeting held were agreed at the Pewsey Area Board meeting on the 8th January 2018.</p> <p><i>Link can be found at:</i></p> <p>http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=177&MId=11148&Ver=4</p> <p>The Chairman noted that a 'one person issue' was insufficient to substantiate the case, however it was agreed that as each issue had to go to the relevant Parish council for agreement before it was tabled at CATG this gave the issue community validity.</p>	CATG to note	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3.	Financial Position			
Pages 50 to 55		<p>The updated finance sheet for 2017 / 18 was presented by Mark Stansby showing a current balance of £5,274.28 (Appendix 1).</p> <p>The allocation to Pewsey CATG for 2018/19 is confirmed as £12,377.</p> <p>£184.60 had been received from the AB .</p>	Area Board to note.	Cllr Kunkler
	Top 5 Priority Schemes			
	<p>Issues 535 and 5032</p> <p>C52 Manningford - traffic management measures</p>	<p>Wilcot Parish Council content with the change of directional signs at Prospect. New signs to read “Local villages only”.</p> <p>Sign installation complete – final account = £4,906.03.</p> <p>Final Invoice to be sent to PC who will contribute 10% of the agreed initial estimate.</p>	Highways to invoice	Highways
b)	<p>Issue 3676</p> <p>North Newton Footway Improvements</p>	<p>Following a meeting between Highways & Parish Council it has been agreed to break the project down into smaller parts.</p> <p>A detailed design is to be completed for a 100m length commencing at Woodbridge roundabout along Rushall Road to produce a robust estimate.</p> <p>Highways currently liaising with BT concerning a cover / chamber which requires lowering.</p>	Detailed design and estimate to be produced for June CATG meeting	Highways

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	Issue 2721 Woodborough 20 mph Zone	<p>Construction now complete. Highways awaiting independent safety audit.</p> <p>Invoice issued to Parish Council which has now been paid.</p>	Safety Audit to be completed	Highways
d)	Issue 72 & 3718 Pedestrian access to Pewsey Rail Station	<p>Update on alternative route from Cllr Kunkler and Parish Council.</p> <p>A site meeting was held on 23rd Mar with local MP, GWR and parish Cllrs. It was agreed that scheme design to include signage, low level solar lighting, bollards and groundworks (short pavement). PC to seek quotes etc to determine costs.</p> <p>Mark Stansby reminded the group that permission from the landowner(s) would be needed before any design work could take place.</p>	Apply to AB ,GWR etc for funding Review progress end Apr 2018	PC Cllr Kunkler
e)	Issue 91 Rushall Elm Row – new footway from Church Lane to Bus Stop	Prelim design work now complete. Highways awaiting independent Safety Audit.	Safety Audit to be completed	Highways
5.	Other Priority schemes			
a)	Issue 4885 Rushall – speed reduction village gates	<p>Construction Pack has been issued to Contractor.</p> <p>Work not yet started.</p>	Highways to chase contractor	Highways

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Pages 58	b)	Issue 4312 Shalbourne – request for 20 mph limit.	<p>The proposal is currently being advertised with the end of objection period closing on 9th April.</p> <p>The school travel plan dates back to 2010 and is considered to be out of date. It is not possible for funding to be allocated through the Taking Action on School Journeys initiative at this time.</p> <p>Formal advertisement out, no objects received so far. No reply to Highways briefing note received. Next phase design signing scheme.</p> <p>Parish have committed £1,500 to build and CATG £7,500</p>	<p>Respond to Highways request</p> <p>Design signage scheme.</p> <p>To recommend that £7,500 be allocated to implement this scheme and to move this issue to top 5 priorities</p>	<p>PC</p> <p>Highways</p> <p>Cllr Kunkler</p>
		Issue 4305 Ram Alley – request for Unsuitable for HGVs signs	Signs now installed and invoice issued.	Recommend to AB this issue closed	Cllr Kunkler
	d)	Issues 4587 & 5347 Bottlesford – request for Unsuitable for HGVs signs	Signs now installed and invoice issued.	Recommend to AB this issue closed.	Cllr Kunkler
	e)	Issue 4831 Oxenwood – request for bend warning signs by The Hassock property.	<p>Sign installation complete – final account = £497.24.</p> <p>Final Invoice to be sent to PC who will contribute 17% of the agreed initial estimate.</p>	Highways to invoice	Highways

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	<p>Issue 3723</p> <p>Woodborough – request for footpath provision on C261</p>	<p>Prelim design has been submitted to the Parish Council for comment (see Appendix 2).</p> <p>PC pleased with initial design but considering extending the path eastwards by 100m which would increase initial estimate of £23K.</p>	<p>PC to consider way forward and agree with Highways.</p>	<p>PC Highways</p>
g)	<p>Issue 5289</p> <p>B3087 Littleworth – request for village nameplates</p>	<p>Issue submitted 13/04/17</p> <p>Signs now installed – final account = £445.82.</p> <p>Final Invoice to be sent to PC who will contribute 20% of the agreed initial estimate.</p>	<p>Highways to invoice</p>	<p>Highways</p>
h)	<p>Issue 5522</p> <p>A338 Shalbourne Carvers Hill junction – Road Safety</p>	<p>Issue submitted 11/07/17</p> <p>Signing work to be completed by end of March – not yet started.</p> <p>Road markings to be included in next round of ad hoc lining work anticipated in the new financial year, funded centrally by highways.</p>	<p>Highways to chase contractor</p>	<p>Highways</p>
i)	<p>Issue 5563</p> <p>Burbage Taskers Lane, Eastcourt Road, Eastcourt, Suthmere Drive and Ailesbury Way – request for 20 mph speed restriction</p>	<p>Issue submitted 31/07/17</p> <p>Metrocounts have been ordered – results just in but not yet reviewed, ready for next CATG.</p> <p>PC to be sent results for information.</p> <p>The PC enquired if they could erect “20 is plenty” signs. These are not prescribed for use on the public highway and the Parish</p>	<p>Highways to prepare report</p>	<p>Highways</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		could be legally liable under some circumstances. If the 20 mph limit is implemented, then prescribed 20 mph repeater signs will be erected.		
6.	New Requests / Issues (Issues can be viewed in full from the Area Board Section on the Wiltshire Council Website)			
a)	Issue 5281 A345 Manningford – request for pedestrian warning signs	Submitted 06/04/17 PC and Highways to meet on site on 18 th April to discuss options.	Area Board to note.	Highways & PC
b)	Issue 5407 Great Bedwyn – Parking and Traffic Issues	Submitted 04/06/17 Multiple traffic problems in Bedwyn. Link with Issues 5547 and 5707 PC did not attend for third meeting	Recommend to AB to close this issue	Cllr Kunkler
c)	Issue 5482 C38 between Alton Barnes and Newtown (Knap Hill) – Road Safety	Issue submitted 29/06/17 A number of collisions, some damage only, have been reported by the Parish Council. Some of these are recorded on the personal injury collision database but are spaced over an approximate ½ mile distance and do not reflect a cluster site for immediate intervention. However, there is a trend in that these are single vehicle loss of control incidents in wet road conditions. This site has been included in the 2018 / 19 programme for re-texturing work to improve skid resistance.	Recommend to AB to close this issue	Cllr Kunkler

Pages

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	<p>Issue 5547</p> <p>Great Bedwyn Church Street – parking issues</p>	<p>Issue submitted 20/07/17</p> <p>Link with Issue 5407 - See note above</p>	<p>Recommend to AB to close this issue</p>	<p>Cllr Kunkler</p>
e)	<p>Issue 5567</p> <p>Chirton A342 – request for Footway outside of former public house Wiltshire Yeomen.</p>	<p>Issue submitted 01/08/17 and supported by Parish Council</p> <p>Ongoing development work taking place which does not include for a footway at the front of the development.</p>	<p>Highways Engineer to visit site and report back at next CATG meeting. He will advise as to the work needed to resolve this issue.</p>	<p>Highways Engineer</p>
Page 95	<p>Issue 5595</p> <p>Pewsey Milton Road – request for Footway from Ball Corner Roundabout to kissing gate, south west of Kepnal Junction</p>	<p>Issue submitted 11/08/17</p> <p>Link with Issues 5839 & 5840.</p> <p>The PC wish to explore calming measures – possibly a pinch point.</p> <p>Initial step for Highways to visit site before advising best way forward.</p>	<p>Arrange site visit</p>	<p>PC Highways</p>
g)	<p>Issue 5640</p> <p>Sharcott Drove – request for signs to moderate speed</p>	<p>Issue submitted 30/08/17 by Parish Council.</p> <p>A briefing note (see Appendix 3) was presented at the last meeting.</p> <p>PC advised that signage is required at both ends of the road, cattle grid markings were not. This raised the cost to over £1K and the PC will contribute £200</p>	<p>To recommend that £800 be allocated to implement this scheme and to move this issue to the priority list</p> <p>Highways to prepare design and estimate.</p>	<p>Cllr Kunkler</p> <p>Highways</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

h)	Issue 5669 Pewsey North Street – request for pedestrian improvements from number 72 (opposite rail station)	Issue submitted 11/09/17 The PC are unable to support this issue as the cost of making improvements is too high.	Recommend to the AB that the issue be closed.	Cllr Kunkler
i)	Issue 5707 Great Bedwyn – request for access protection marking outside properties 13 and 14 High Street	Issue submitted 25/09/17 Link with 5407 – see note above.	Recommend to the AB that the issue be closed.	Cllr Kunkler
k)	Issue 5709 Pewsey Avonleaze Road Estate – request for traffic calming measures	Issue submitted 26/09/17 – supported by Parish Council Metro count ordered – awaiting results.	Check that the PC has raised the request for a Metrocount	PC
k)	Issue 5721 Easton Royal The Street – Speeding concerns in 20 mph limit	Issue submitted 01/10/17 Metro count ordered – awaiting results Average speed 26mph . No 20mph signs painted on road surface	Raise a new issue to paint the road marking signs. Recommend to AB to close this issue.	PC Cllr Kunkler
l)	Issue 5772 North Newnton between Wildes Farm and Four Ways Corner – speeding concerns	Issue submitted 19/10/17 Results of metro count indicates 85 th percentile speeds of 42.3 mph. <u>In a 40mph speed limit the following criteria will be applied;</u>	Recommend to the AB that the issue be closed.	Cllr Kunkler

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>40 to 46 mph 85th percentile = No Further Action (NFA) 46.1 to 50 mph 85th percentile = eligible for Community Speed Watch Over 50 mph 85th percentile = Subject to Police enforcement</p> <p>No further action to be taken at this site.</p>		
m)	<p>Issue 5800</p> <p>Pewsey Avonleaze Road junction with Broomcroft Road – request for dropped kerbs</p>	<p>Issue submitted 31/10/17 – Supported by Parish Council</p> <p>This is to be actioned under the Pavement Improvement Scheme (see Item 7b).</p>	<p>See pavement allocation agreed by CATG</p>	<p>Highways Engineer</p>
	<p>Issue 5803</p> <p>Manningford Bruce – request for bollards outside former Rectory</p>	<p>Issue submitted 31/10/17</p> <p>PC and Highways to meet on site on 18th April to discuss options.</p>	<p>Area Board to note.</p>	<p>Highways & PC</p>
o)	<p>Issue 5839</p> <p>B3087 Milton Road junction with Dursden Lane – request for traffic calming measures.</p>	<p>Issue submitted 08/11/17</p> <p>Link with Issue 5595 – see note above.</p>	<p>Site meeting to be held</p> <p>See issue 5595 above</p>	<p>Highways & PC</p>
p)	<p>Issue 5840</p> <p>B3087 Milton Road – request for footpath with street lighting from Dursden Lane to Pewsey</p>	<p>Issue submitted 08/11/17</p> <p>Link with Issue 5595 – see note above.</p>	<p>Site meeting to be held</p> <p>See issue 5595 above</p>	<p>Highways & PC</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

q)	<p>Issue 5919</p> <p>C192 The Warren Savernake Road – speeding concerns</p>	<p>New Issue submitted 06/12/17 – supported by Parish Council</p> <p>This section of C192 was assessed when we considered the speed limit changes at Durley in 2016/17. See Appendix 4.</p> <p>The metro count result for the section applied for 50mph came out at 42mph so no further action. However it was agreed to hold a site meeting to see if warning signs are appropriate.</p>	<p>Arrange site meeting</p>	<p>PC Highways</p>
<p>Page 58</p>	<p>Issue 5998</p> <p>C351 Rushall Pewsey Road – request to consider traffic calming measures</p>	<p>New Issue submitted by Parish Council on 11/01/18</p> <p>Highways reported that calming features such as chicanes would require considerable investment and this would need to be prioritised prior to any design work taking place.</p> <p>It was agreed to place this on hold whilst schemes already on the priority list are developed.</p>	<p>Area Board to note.</p>	<p>Cllr Kunkler</p>
s)	<p>Issue 5999</p> <p>C351 Rushall Pewsey Road – request for study into volume of traffic using this route.</p>	<p>New Issue submitted by Parish Council on 11/01/18</p> <p>It was agreed to carry this to the June meeting to allow Spencer Drinkwater to prepare an estimate for a study.</p>	<p>Area Board to note.</p>	<p>Cllr Kunkler Highways</p>
t)	<p>Issue 6168</p> <p>A342 Upavon Andover Road – request for Geese warning signs</p>	<p>New Issue submitted by Parish Council on 27/02/18</p> <p>Warning signs of “Wild Fowl” are an option for consideration. A ball park figure to supply and erect 2 signs on new posts is £500.</p> <p>Agreed to proceed. PC will contribute 10% of cost.</p>	<p>To recommend that £450 be allocated to implement this scheme and to move this issue to the priority list</p> <p>Arrange site meeting</p>	<p>Cllr Kunkler PC Highways</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

7.	Other items			
a)	Bridge repairs at Wood Bridge, North Newnton	Work due to be completed by 23 March 2018.	Recommend to AB to close this issue	Cllr Kunkler

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>b)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 00</p>	<p>Pavement and Footway Improvement Scheme</p>	<p>Pewsey has been allocated £7,426.47 for this purpose.</p> <p>Can be used for:</p> <ul style="list-style-type: none"> • Repairs to uneven pavements • Resurfacing • Enhancing and maintaining pedestrian areas (drop kerbs) <p>Cannot be used for:</p> <ul style="list-style-type: none"> • Cleaning / litter removal • New footways • Bridleways <p>Requests being considered:</p> <p>5801 - Pewsey 70 to 75 High St = £4.5K 5800 – Pewsey Broomcroft Rd / Avonleaze Rd = £700</p> <p>Easton Royal PC To discuss problem with Highways Engineer</p> <p>The above expenditure was agreed. Any residual funds to be allocated at Highway Engineer’s discretion.</p> <p>Burbage PC asked if they could construct a retaining wall to hold back a bank which was falling on to an existng footpath. In these circumstances the PC would be legally liable for the wall. Suggest that the Parish discuss this issue with Richard Dobson, Area Highways Engineer.</p>	<p>Area Board to note.</p>	<p>Cllr Kunkler</p> <p>Highway Engineer</p> <p>PC</p>
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	Chirton – parking / traffic issues outside of school.	The final draft of The School Travel Plan has yet to be submitted by the school however a feasibility meeting has been arranged for the last week of April with representatives from the school.	Area Board to note.	Cllr Kunkler
d)	Local Highways Investment Fund 2014 – 2020	<p>Appendix 5 lists the Major Maintenance programme for 2018/19.</p> <p>Also listed are those sites currently awaiting treatment but not yet on the immediate programme. CATGs are being invited to comment on the reserve list and to put forward any alternative suggestions.</p> <p>The full report on Local Highways Investment Fund can be found on the Wiltshire Council website.</p>	Area Board to note.	Cllr Kunkler
e)				
8.	Date of Next Meeting: 6th June 2018, Pewsey Parish Council Office, at 14:00 hrs			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Pewsey Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.

If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£5,138.27**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to Pewsey Area Board:-

7.1 To close the following Issues:

- 4305

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

- 4587
- 5347
- 5407
- 5482
- 5547
- 5669
- 5707
- 5721
- 5772
- Bridge repairs at Wood Bridge (See item 7a above)

7.2 To add the following Issues onto the Priority List and to approve funding:

- 5640 Sharcott Drove Warning Signs – CATG £800.00, Parish contribution £200.00.
- 6168 Upavon Warning Signs – CATG £450.00, Parish contribution £50.00

7.3 To promote the following Issue to the Top 5 Priority List and to approve funding:

- 4312 Shalbourne 20 mph limit – CATG £7,500.00, Parish contribution £1,500.00

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Pewsey CATG expenditure 2017 / 18 as of 14/03/18

Budget £12,377 + £25,438.93 c/fwd = £37,815.93

Scheme	Estimate	CATG Commitment	Expenditure	Projected Spend
Woodborough 20 mph Zone	£49,289.00	£3,000.00	£25,234.21 (interim)	£49,289.00
C192 Speed Limit (Durley)	£3,000.00	£2,700.00	£3,000.00 Final	£3,000.00
Oare Village gates	£2,300.00	£2,059.22	£2,459.22 Final	£2,459.22
C195 Speed Limit (Marten)	£3,000.00	£2,700.00	£2,594.39 Final	£2,594.39
Shalbourne 20 mph assessment	£2,500.00	£2,200.00	£2,500.00 Final	£2,500.00
Rushall Village Gates	£10,077.00	£8,565.00	£0,000.00	£10,077.00
Ram Alley Unsuitable HGVs signs	£400.00	£300.00	£0,000.00	£400.00
Bottlesford Unsuitable HGVs signs	£400.00	£300.00	£0,000.00	£400.00
Oxenwood Bend warning signs	£593.04	£493.04	£0,000.00	£593.04
Manningford Direction Signs	£5,800.00	£5,220.00	£0,000.00	£5,800.00
North Newnton Footway	£0,000.00	£5,000.00*	£0,000.00	£0,000.00
Littleworth Nameplates	£510.00	£410.00	£0,000.00	£510.00
A338 Shalbourne Carvers Hill warning signs	£1,200.00	£600.00	£0,000.00	£1,200.00
Burbage various roads 20 mph assessment	£2,500.00	£2,250.00	£0,000.00	£2,500.00
Rushall Elm Row Safety Audit	£1,200.00	£1,000.00	£0,000.00	£1,200.00
Woodborough Footway Improvements Topo	£1,400.00	£1,150.00	£0,000.00	£1,400.00
Totals	£84,169.04	£37,947.26	£35,787.82	£83,922.65

*Allocated but scheme yet to be agreed

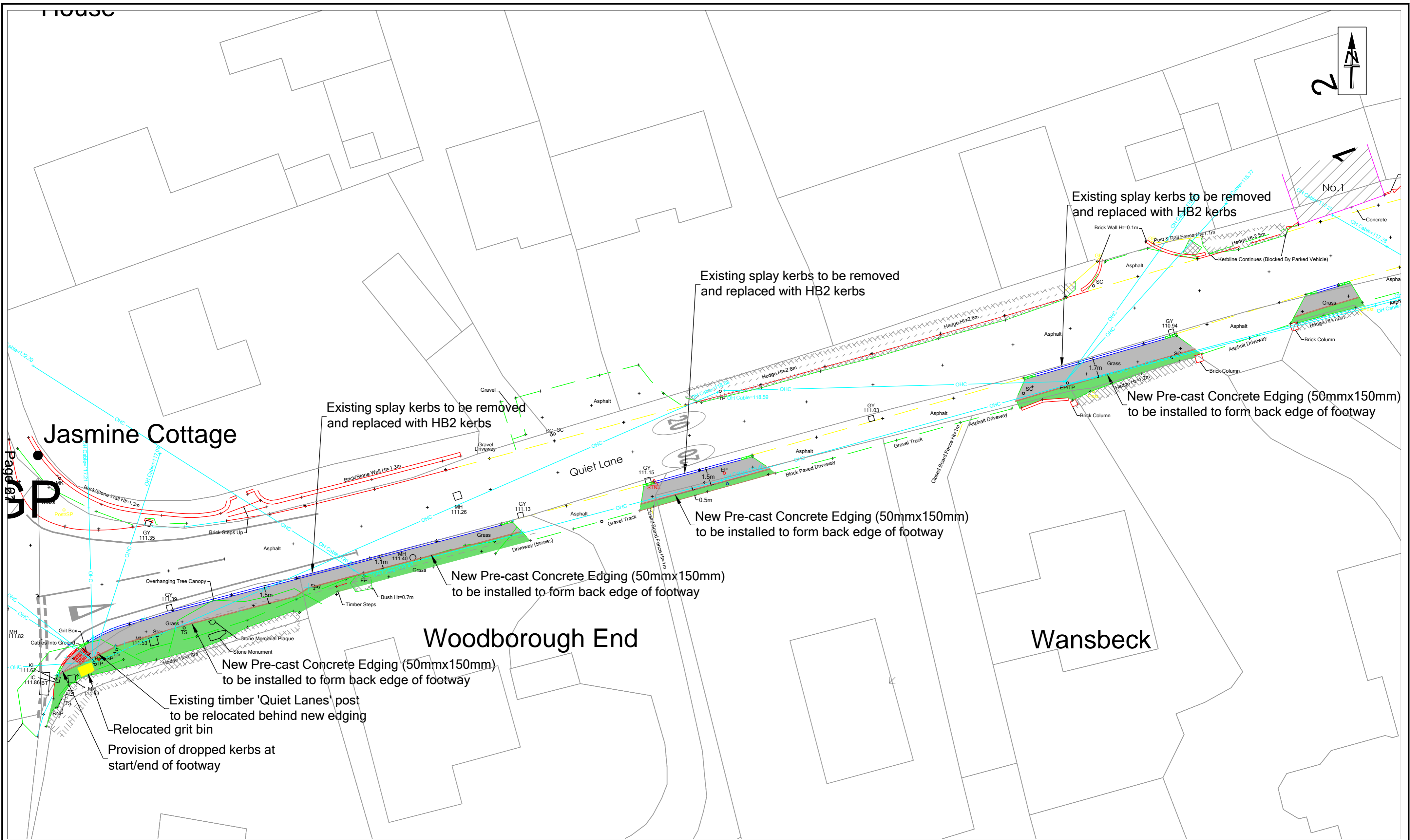
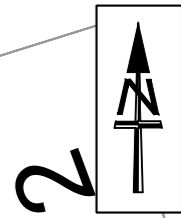
Budget £37,815.93

Projected Spend £83,922.65

Balance -£46,106.72

Contributions (PTO)

Contributions			
Woodborough 20 mph Zone	£3,000.00	Woodborough Parish Council- invoice issued	
Woodborough 20 mph Zone	£43,289.00	Substantive funding	
C192 Speed Limit (Durley)	£300.00	Burbage Parish Council – invoice issued	
Oare Gateways	£400.00	Wilcot Parish Council – invoice issued	
C195 Speed Limit (Marten)	£300.00	Grafton Parish Council – invoice issued	
Shalbourne 20 mph assessment	£300.00	Shalbourne Parish Council – invoice issued	
Rushall Village Gates	£1512.00	Rushall Parish Council	
Ram Alley Unsuitable HGVs signs	£100.00	Easton Parish Council	
Bottlesford Unsuitable HGVs signs	£100.00	North Newnton Parish Council	
Oxenwood Bend warning signs	£100.00	Shalbourne Parish Council	
Manningford Direction Signs	£580.00	Manningford Parish Council	
Littleworth Nameplates	£100.00	Milton Lilbourne Parish Council	
A338 Shalbourne Carvers Hill warning signs	£600.00	Highways central fund	
Burbage 20 mph assessment	£250.00	Burbage Parish Council	
Rushall Elm Row Safety Audit	£200.00	Rushall Parish Council	
Woodborough Footway Improvements Topo	£250.00	Woodborough Parish Council	
	Total	£51,381.00	
Overall Balance	£5,274.28		
Potential contribution			
North Newnton Footway	£15,000.00	North Newnton Parish Council – new scheme to be agreed	



- NOTES:
- Full footway construction consisting of: AC 6 dense surf 100/150 (20mm thick), AC 20 dense bin 100/150 (60mm thick) to BS EN 13108-2:2006, 225mm thick granular Type 1 sub-base.
 - Verge to be retained. Topsoil and grass seeding post construction as required.
 - 125 x 255mm pre-cast concrete kerb type HB2 (80 - 100mm upstand)
 - 125 x 255mm pre-cast concrete kerb type DR1/DL1
 - 125 x 150mm pre-cast concrete kerb type BN
 - 50 x 150mm type EF (Bullnosed) concrete edgings

Wiltshire Council
 Where everybody matters
Traffic & Network Management
 County Hall, Bythesea Road, Trowbridge
 Wiltshire, BA14 8JD
 Tel: 0300 4560100
 Website: www.wiltshire.gov.uk

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 Wiltshire Council (10004905) 2012

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O	01/02/18	KR	***	***	ORIGINAL
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION
DRAWING PURPOSE: DRAFT					

PROJECT:	
PEWSEY COMMUNITY AREA TRANSPORT GROUP WOODBOROUGH FOOTWAY	
DRAWING TITLE:	
FOOTWAY CONSTRUCTION DESIGN	
SCALES:	1:200
DRAWING NO.	
FILE REF:	
SHEET SIZE:	A2
REVISION:	0

Page 02

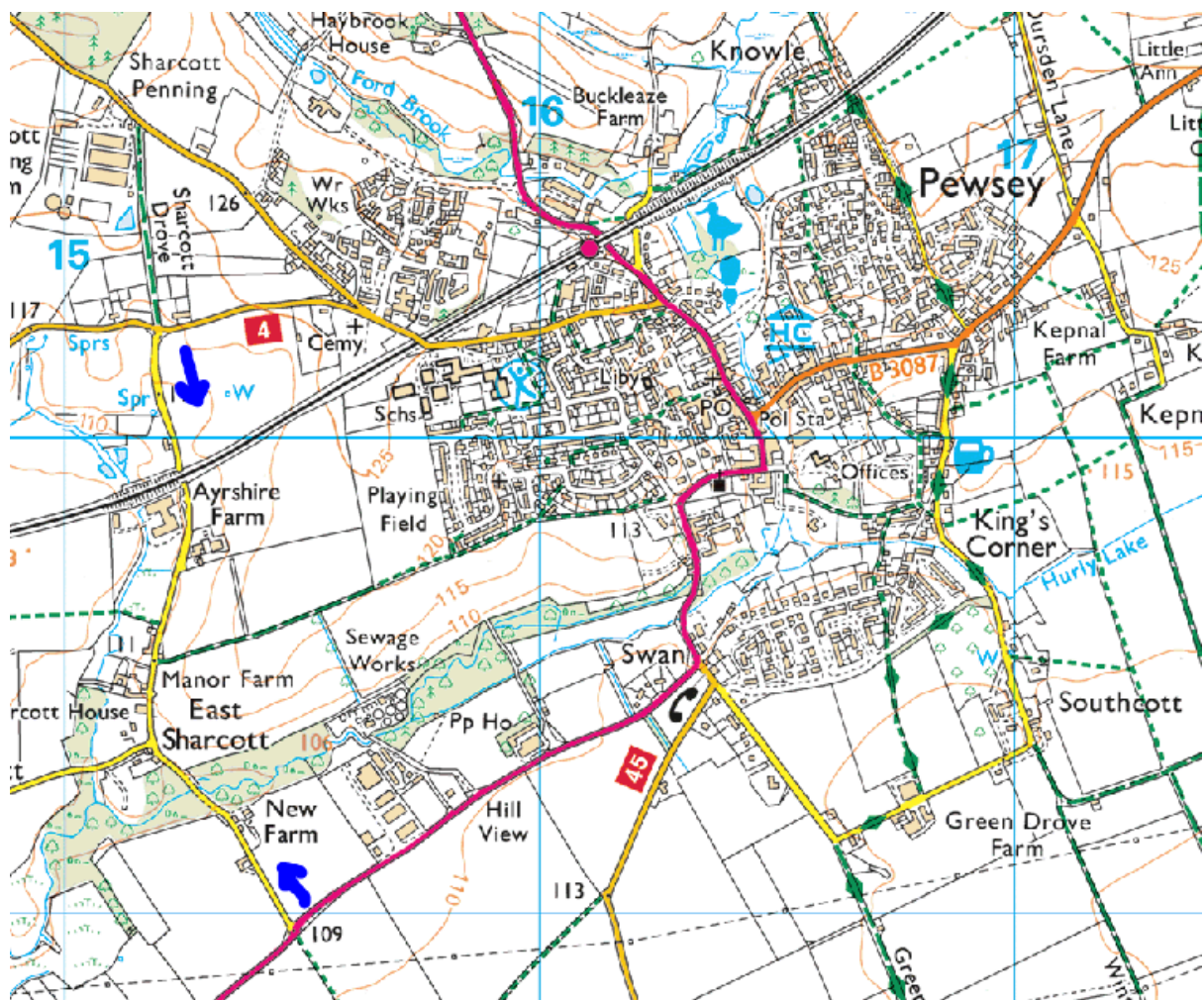
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Briefing Note for Pewsey CATG

Area Board Issue 5640 – Sharcott Drove – Review of Warning Signs

Background

Sharcott Drove is an unclassified road which passes through the hamlet of East Sharcott. The hamlet is situated West of Pewsey village with main access from the A345. The development comprises of private dwellings including the Manor and working farms. There is no street lighting provision. The drove is subject to the National Speed limit of 60 mph but is mainly single track with formal passing places provided. There is a rail over-bridge with a maximum clearance of 15 feet, 3 inches.



A recent metro count recorded average speeds of just 26.9 mph within the developed area and there have been no recorded personal injury collisions over the most recent 6 year period.

Current Sign Provision

There are signs provided at each end of the drove advising that the route is single track with passing places provided and at the southern end there is a sign “Unsuitable for HGVs.

Other signs give warning of the low bridge and highlight the formal passing places (to deter parking).

Recommendations

Consideration could be given to the provision of village nameplates "EAST SHARCOTT Please drive carefully" and warning signs of pedestrians in road. A SLOW road marking or false cattle grid markings could be provided alongside the nameplate to form a gateway feature into the hamlet.

Ball park costs (excluding temporary traffic management provisions) to install are as follows:

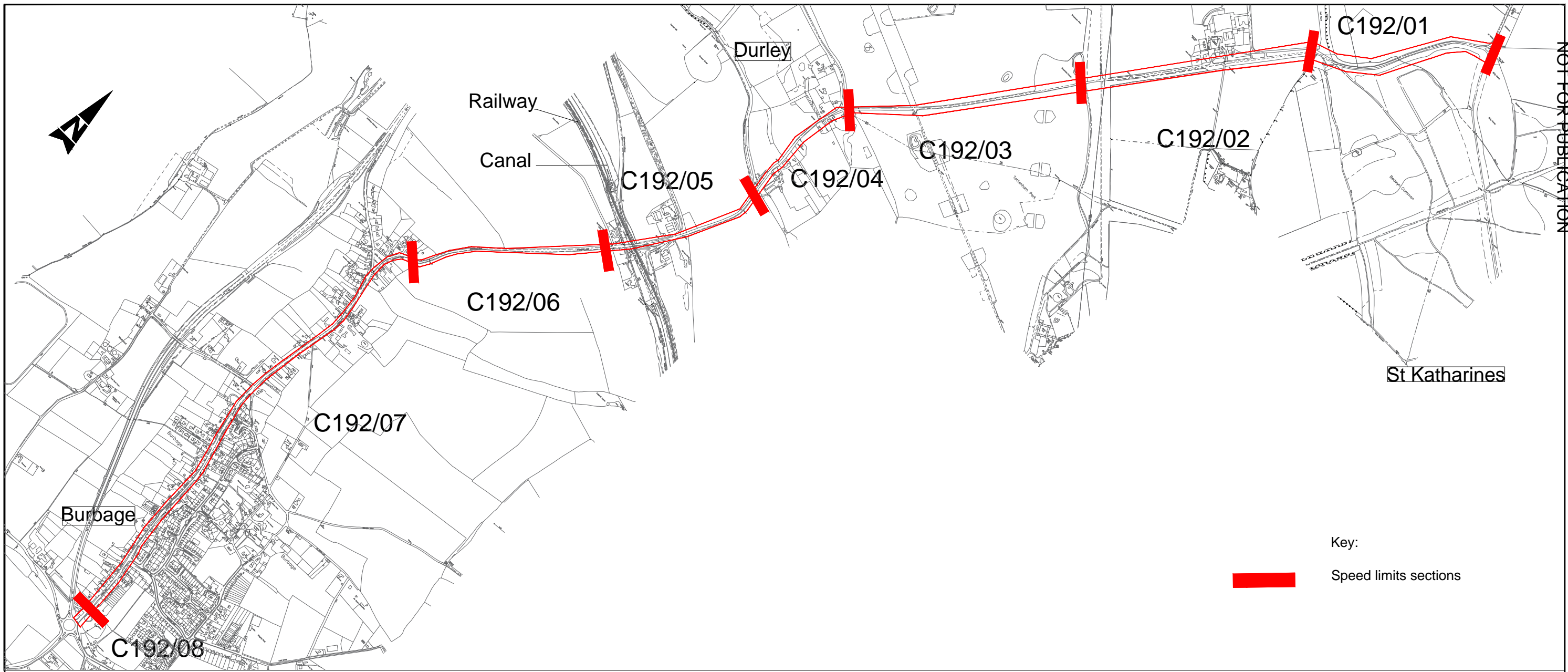
Single Nameplate on 2 posts = £300

SLOW marking = £75

Cattle Grid marking = £250

Warning sign on single post = £210

Mark Stansby
20/11/17



Key:
 Speed limits sections

C192											
Road Section	Description	Length	Existing (mph)	AADT	Collisions		Collision Rate	Mean Speed (mph)	Assessed Limit	Recommended Limit	Comments
					All	KSI					
C192-01	T Junction (Bedwyn Common) to St Katharines	705	60	1095	1	0	59.1	31.5	40	NSL	The existing environment controls mean speeds to a lower level than the assessed limit. Introducing a speed limit would not be effective and would be detrimental to the environment.
C192-02	St Katharines to St Katharine's Church	902	60	1095	1	1	46.2	42.0	50	NSL	Comment as above C192-01
C192-03	St Katharine's Church to Junction in Durley	887	60	1181	0	0	0.0	42.2	50	NSL	Comment as above C192-01
C192-04	Junction in Durley to the Savenake Road	500	60	1181	1	0	77.3	32.9	40	NSL	Comment as above C192-01
C192-05	Savenake Road to the canal/rail bridge	620	60	1410	1	0	52.2	37.5	40/50	NSL	Comment as above C192-01
C192-06	Canal/rail bridge to Burbage entrance	745	60	1410	0	0	0.0	34.7	50	NSL	Comment as above C192-01
C192-07	Burbage entrance to the petrol station	1881	30	1473	0	0	0.0	25.7	30	30	As existing. The northern terminal signs should be relocated to ensure their conspicuity. They should be moved northwards by about 20m and erected at the end of the southbound straight.
C192-08	Petrol station to the roundabout	71	60	1473	0	0	0.0	25.7	30	30	Short length between the roundabout and 30 mph limit
total		6311									

SAFETY, HEALTH AND ENVIRONMENTAL INFORMATION			
IN ADDITION TO THE HAZARDS/RISKS NORMALLY ASSOCIATED WITH THE TYPES OF WORK DETAILED ON THIS DRAWING, NOTE THE FOLLOWING SIGNIFICANT RESIDUAL RISKS			
CONSTRUCTION	NONE		
MAINTENANCE/CLEANING	NONE		
USE	NONE		
DECOMMISSIONING/DEMOLITION	NONE		

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Wiltshire Council
 Where everybody matters

Client: Speed Limit Review Class 'C'

Sheet Size	Original Scale	Designed/Drawn	Checked	Authorised
A3	NTS	MC	JH	KNB
Status	Drawing Number	Date	Date	Date
S2	5146838-C192-ATK-DR-001	08/01/16	08/01/16	08/01/16
Rev				
				P3.0

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Pewsey			
Road	2018/19 Schemes	Treatment	
UC	Heath Lane, Buttermere	Surface Treatment	£42,077.28
UC	Smay Down Lane, Oxenwood	Surface Treatment	£13,005.30
A345	A345 Oare Village	Surface Treatment	£39,567.84
A345	A345 Woodbridge Rbt to Pewsey	Surface Treatment	£179,527.00
UC	Milkhouse Water, Pewsey	Surface Treatment	£16,150.38
C30	Church Street, Great Bedwyn	Surface Treatment	£60,000.00
UC	Raffin Lane, Pewsey	Surfacing	£83,447.83
C38	Broad Street, Woodborough	Surfacing	£63,390.00
	Total Schemes		£497,165.63
Road	Skid Resistance Improvements	Treatment	
A342	A342 East of Chirton (978978)	Retexture	£3,372.00
A342	A342 Charlton St Peter to Wilsford (978983)	Retexture	£1,180.20
B3087	B3087 Pewsey High Street at Ball Road (979571)	Retexture	£1,011.60
A346	A346 Burbage Bypass Rbt (975638)	Retexture	£3,416.96
A338	A338 Burbage Rbt to West Grafton (975499)	Retexture	£1,258.88
C74	C74 Jockey Green, Great Bedwyn (980347)	Retexture	£1,315.08
A4	A4 at Little Bedwyn junction (976067)	Retexture	£4,855.68
C38	C38 East Kennett to New Town (980302)	Retexture	£8,182.72
C38	C38 Alton Barnes to East Kennet (976882)	Retexture	£22,879.02
C8	C8 Alton Road, West Stowell (976682)	Retexture	£4,091.36
C8	C8 Alton Road, West Stowell (976727)	Retexture	£3,126.97
	Total Skid Resistance Sites		£54,690.47
Road	Reserve or future years sites – to be reviewed	Treatment	
UC	Astley Close, Pewsey	Surfacing	£69,320.16
UC	Kelston Road, Little Bedwyn	Surfacing	£36,667.12
A338	A338 Burbage Bends	Surfacing	TBC
A345	A345 Oare to Clench Common	Surface Treatment	£61,630.14
C269	Sunnyhill Lane, Pewsey	Surface Treatment	£68,076.62
A338	A338 Burbage to County Boundary	Surface Treatment	£549,669.12
	Total Future Sites		£785,363.16

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Report to	Pewsey Area Board
Date of Meeting	21/05/2018
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Easton Royal Village Hall Project Title: Easton Royal Village Hall New Windows View full application	£2750.00
Applicant: Pewsey Vale Tourism Partnership Project Title: Historic Maps Project Online View full application	£1000.00
Applicant: Shalbourne Village Hall Management Committee Project Title: Shalbourne Village Hall Maintenance and Improvemnet work View full application	£5000.00
Applicant: Patney Parish Council Project Title: Patney Village defibrillator View full application	£500.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the

Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2820	Easton Royal Village Hall	Easton Royal Village Hall New Windows	£2750.00
Project Description: Village Hall has 7 timber windows which are in varying states of disrepair. We would like to replace these with UPVC maintenance free units			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
2859	Pewsey Vale Tourism Partnership	Historic Maps Project Online	£1000.00

Project Description:

Sylvie Clayden has been running a community-based project to have information boards across the Vale of Pewsey based on a historic map from the 19th century. These information boards contain some generic information about a place or area as well as locally contributed information. To make the boards more accessible we want to put them online on the Pewsey Vale Tourism Partnership website www.visitpewseyvale.co.uk

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2452	Shalbourne Village Hall Management Committee	Shalbourne Village Hall Maintenance and Improvemnet work	£5000.00

Project Description:

Shalbourne Village Hall has been at the centre of the Village community since it was constructed in 1843. Built as a bible school it has gradually evolved into a home and meeting place for Village organisations and activities. Although regularly maintained the Hall now has leaking roofs inadequate toilet facilities and the deteriorating stonework. These facilities must remain attractive vibrant and accessible for future generations and The Committee have drawn a plan for phased refurbishment and improvement. This commences with the most urgent roof overhaul followed by improved accessible toilets and later by stone repairs a new kitchen and new windows.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2736	Patney Parish Council	Patney Village defibrillator	£500.00

Project Description:

To install a defibrillator in the old telephone box on the Village Green. SW Ambulance Service will supply the equipment and provide support and training for an initial period of 4 years

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

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Community Engagement Manager

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Grant Applications for Pewsey on 21/05/2019

ID	Grant Type	Project Title	Applicant	Amount Required
2820	Community Area Grant	Easton Royal Village Hall New Windows	Easton Royal Village Hall	£2750.00
2859	Community Area Grant	Historic Maps Project Online	Pewsey Vale Tourism Partnership	£1000.00
2452	Community Area Grant	Shalbourne Village Hall Maintenance and Improvemnet work	Shalbourne Village Hall Management Committee	£5000.00
2736	Community Area Grant	Patney Village defibrillator	Patney Parish Council	£500.00

ID	Grant Type	Project Title	Applicant	Amount Required
2820	Community Area Grant	Easton Royal Village Hall New Windows	Easton Royal Village Hall	£2750.00

Submitted: 14/03/2018 11:37:10

ID: 2820

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Easton Royal Village Hall New Windows

6. Project summary:

Village Hall has 7 timber windows which are in varying states of disrepair. We would like to replace these with UPVC maintenance free units

7. Which Area Board are you applying to?

Pewsey

Electoral Division

Pewsey

8. What is the Post Code of where the project is taking place?

SN95LY

9. Please tell us which theme(s) your project supports:

Other

If Other (please specify)

Village Hall continued usage

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2017

Total Income:

£3662.00

Total Expenditure:

£2716.00

Surplus/Deficit for the year:

£946.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£10339.00

Why can't you fund this project from your reserves:

Although our current funds stand at 10399 our Maintenance Plan for the next five years currently includes 20670 of planned expenditure. We will be unable to complete this by fundraising alone.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£5500.00			
Total required from Area Board	£2750.00			
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
New windows	5500.00	2750.00	yes	2750.00
Total	£5500			£2750

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Village Hall is the centre of Village social life meetingsfunctions parties All Villagers will benefit plus other surrounding residents from the continued use of this facility.

14. How will you monitor this?

Continued use in a clean and pleasant environment.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Fundraising over a longer period which will result in higher cost.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2859	Community Area Grant	Historic Maps Project Online	Pewsey Vale Tourism Partnership	£1000.00
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Submitted: 15/04/2018 17:59:19

ID: 2859

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Historic Maps Project Online

6. Project summary:

Sylvie Clayden has been running a community-based project to have information boards across the Vale of Pewsey based on a historic map from the 19th century. These information boards contain some generic information about a place or area as well as locally contributed

information. To make the boards more accessible we want to put them online on the Pewsey Vale Tourism Partnership website www.visitpewseyvale.co.uk

7. Which Area Board are you applying to?

Pewsey

Electoral Division

Pewsey

8. What is the Post Code of where the project is taking place?

SN9 5ES

9. Please tell us which theme(s) your project supports:

Countryside, environment and nature

Economy, enterprise and jobs

Health, lifestyle and wellbeing

Heritage, history and architecture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

06/2017

Total Income:

£2626.70

Total Expenditure:

£2298.49

Surplus/Deficit for the year:

£328.21

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

PVTP funds are ring-fenced

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £1000.00

Total required from Area Board £1000.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Modifications to website software	680.00	None		0.00
Testing integration into live website	225.00			
Contingency	95.00			
Total	£1000			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Visitors and locals will be able to access the boards online and they will encourage people to visit. By having this information online it will encourage visitors to the area as they will be able to see better the wealth of history heritage and places to visit.

14. How will you monitor this?

Number of visitors to the web pages.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Na

16. Is there anything else you think we should know about the project?

Na

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2452	Community Area Grant	Shalbourne Village Hall Maintenance and Improvemnet work	Shalbourne Village Hall Management Committee	£5000.00
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Submitted: 15/06/2017 14:22:49

ID: 2452

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Shalbourne Village Hall Maintenance and Improvemnet work

6. Project summary:

Shalbourne Village Hall has been at the centre of the Village community since it was constructed in 1843. Built as a bible school it has gradually evolved into a home and meeting place for Village organisations and activities. Although regularly maintained the Hall now has leaking roofs inadequate toilet facilities and the deteriorating stonework. These facilities must remain attractive vibrant and accessible for future generations and The Committee have drawn a plan for phased refurbishment and improvement. This commences with the most urgent roof overhaul followed by improved accessible toilets and later by stone repairs a new kitchen and new windows.

7. Which Area Board are you applying to?

Pewsey

Electoral Division

Pewsey

8. What is the Post Code of where the project is taking place?

sn83qf

9. Please tell us which theme(s) your project supports:

Heritage, history and architecture
Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2016

Total Income:

£7025.30

Total Expenditure:

£1832.54

Surplus/Deficit for the year:

£5192.76

Free reserves currently held:

(money not committed to other projects/operating costs)

£9024.00

Why can't you fund this project from your reserves:

The property of the original foundation from which the Village Hall Committee evolved Registered Charity number 309309 is vested in the Official Custodian of Charities - this includes shares ref 66 COIF and we believe that the reinvestment income from these can be

addressed to maintenance. We have assumed that up to 4000 will be available as a reserve income over the period Jan 2017 to 2019

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£38500.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
1 Main Hall Roof	12126.00		1 Rent etc Jan 2017 to Jan 2019	5600.00
2 Porch Kitchen roofs gutters etc	5000.00		2 Local fundraising events Jan 2017 to Jan 2019	5000.00
3 Main Hall ceiling	5000.00		3 Bank account at 31.12.16	yes 9124.00
4 WCs	8000.00		4 Reserve see above	4000.00
5 Fees	4300.00		5 Other third Party Funding	17000.00
6 Fundraising	500.00			
7 Contingency 10	3492.00			
8 Running costs Jan 2017 to Jan2019	3241.00			
9 Monies required from reserve	4000.00			
Total		£45659		£40724

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The current and future generations of the community of Shalbourne will benefit from the

project where a sound more accessible and attractive building will result. Essential roof maintenance and in the longer term stonework repairs together with new windows will ensure the structure of the listed building is conserved.

14. How will you monitor this?

Improved water tightness of the roofs will be evident. The proposed works will update the current lamentable toilet facilities allowing non-discriminatory access to wheelchair users. The overall improved environment will be reflected in increased use and an improved and sustainable long term rental income.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The sparsity of available funds is recognised by the Committee and in the event of us being unable to achieve our third party funding requirement urgent works only will be tackled in the first phase. Local fundraising activities will continue and grant applications will be made to other bodies with the aim of bringing toilet improvements within the second phase.

16. Is there anything else you think we should know about the project?

Recognising the sparsity of available funds the committee have phased the proposed works. The medium term first phase proposals are outlined above with longer term works including replacing the current single glazed GRP windows with double glazed aluminium windows and fitting an updated kitchen - the additional cost of these works is estimated as an additional 30500 and will be subject to further local and third party fundraising

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

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Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2736	Community Area Grant	Patney Village defibrillator	Patney Parish Council	£500.00
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Submitted: 31/01/2018 15:22:17

ID: 2736

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

This is a long term project providing potential assistance for any villager in time of need and was not envisaged when the budget for the current year was set

5. Project title?

Patney Village defibrillator

6. Project summary:

To install a defibrillator in the old telephone box on the Village Green. SW Ambulance Service will supply the equipment and provide support and training for an initial period of 4 years

7. Which Area Board are you applying to?

Pewsey

Electoral Division

Pewsey

8. What is the Post Code of where the project is taking place?

SN10 3RB

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2017

Total Income:

£2755.03

Total Expenditure:

£579.91

Surplus/Deficit for the year:

£2175.12

Free reserves currently held:

(money not committed to other projects/operating costs)

£3100.38

Why can't you fund this project from your reserves:

The total cost would leave us short of reserves since the total for the 4 year period has to be paid up front

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2000.00		
Total required from Area Board		£500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
4 year equipment hire	1800.00	Our reserves	yes	1300.00
training service Installation	200.00	Our reserves	yes	200.00
Total	£2000			£1500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Any villager or visitor to the village who suffers a heart attack or similar could receive potential life-saving treatment before professional help arrives

14. How will you monitor this?

Any use of the defibrillator will be recorded

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will support from annual income

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

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Constitution:

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Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
